

**(Date of Letter)**

Attn.: Tax Department  
Fasteners For Retail, Inc.  
28900 Fountain Parkway  
Solon, OH 44139

RE: Tax Exempt Connecticut Purchases/Shipments

**(Company Name)** purchases product for resale from Fasteners For Retail, Inc. to be drop-shipped into the state of Connecticut. **(Company Name)** does not have nexus within the state of Connecticut and is not required to have a Connecticut Sales & Use Tax Permit because the company is not making sales in Connecticut or making sales that are otherwise subject to Connecticut sales and use taxes. **(Company Name)** is a registered **(retailer or reseller)** in the state of **(Company's domicile state)** and drop-shipment sales into Connecticut are for resale only.

I have enclosed a copy of our Connecticut resale certificate providing our tax identification number for the state of **(Company's domicile state)**. Please do not charge sales tax for our shipments into Connecticut based on the above circumstances.

Sincerely,

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**(Employee Name)**

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**(Title, Position)**

Enclosure